



## Policy Statement

# COVID19

(Originally endorsed: 15 Jan 2022)

(Updated: 8 August 2022)

### Principles

1. In these times of COVID19 pandemic, a key priority of Galleon Theatre Group (“**GTG**”) is to ensure that the health, safety and well-being of our patrons, members and volunteers is protected when participating in “**GTG activities**”, including but not limited to meetings, rehearsals, working bees, and performances.
2. We will make every effort to safeguard to the extent possible the viability of our productions including taking reasonable steps to avert productions from being shut-down as a result of any of our “**participants**” (i.e. performers, production team, volunteers, and Committee of Management members) contracting the virus. We recognise that viability might also be affected by participants being identified as ‘close contacts’ and needing to isolate, but this is likely beyond our control.
3. GTG has a duty of care to provide a safe environment for its participants and patrons. All participants are responsible to always deliver that duty of care on behalf of GTG.
4. As a socially responsible organisation, GTG will be responsive and assist the wider community to take measures that help in lessening the stress on the public health system. This includes supporting government/medical authority led advocacy for vaccination, the goal of which is to stop individuals from getting very sick.
5. Our actions will be guided by the advice and requirements specified by the SA Government particularly through SA Health, which provides official health advice, news and information on current COVID-19 restrictions, at <https://www.sahealth.sa.gov.au/wps/wcm/connect/public+content/sa+health+internet/conditions/infectious+diseases/covid-19/covid-19>.

### Actions

GTG will undertake the following actions:

6. Keep up to date with all current guidelines and restrictions to comply with government COVID-19 rules and recommendations as they change. This is a collective responsibility of the Committee of Management.
7. Comply with the COVID-Safe requirements of the venues out of which we operate, including the Domain Theatre and the Park Holme Community Hall.

8. Require our participants to be fully COVID-19 vaccinated as defined by SA Health (with vaccines approved by the Therapeutic Goods Administration). Those with an official medical exemption will need to show their certificate of exemption, and an approved negative COVID-19 test result no older than the time currently prescribed by SA Health prior to participation in any GTG activity. If a person is not fully vaccinated (or officially exempt and has returned negative test results as detailed above), that person is not permitted to engage in GTG activities.

9. Ensure all hygiene practices, social distancing and density requirements are adhered to at all times, including using government-approved COVID Safe Check-In procedures (if any) and supplying and encouraging the use of hand sanitisers and surface spray anti-viral disinfectants. Although participants must assume personal responsibility for complying with such requirements, Management Committee members present at GTG activities will be responsible for ensuring participants are actively reminded of their responsibility.

10. Sanitise stage items, such as properties, costumes and other frequently touched objects including surfaces of sets and furniture where required, with appropriate disinfectants. This will be managed by appropriate members of the production team.

11. Regularly remind participants they have a responsibility to themselves and to GTG to ensure they remain vigilant about whether they have visited 'hot spots' or are deemed to be a 'close contact' as defined by SA Health, and to honestly and diligently take the appropriate recommended action.

12. Keep our participants and patrons up to date with all relevant information, and reinforce the following messaging:

- Comply with government regulations and requirements
- Stay at home if you are feeling unwell or experiencing any symptoms
- Maintain physical distancing
- Practice good hand hygiene. Hand sanitiser will be available.

13. Strongly encourage (but not require) participants to wear masks while engaging in indoor rehearsals, meetings and working bees where it is practical to do so. We strongly encourage participants to bring their own masks, but GTG will make a limited number of masks available for those who may forget.

### **Critical response**

14. If a cast or crew member becomes infected or has to isolate, the following will be considered:

- If at rehearsal stage, consider: cancelling/rescheduling rehearsals, meetings or working bees; changing what was to be done to enable these to occur without the missing cast/crew; recasting cast member; redeploying crew tasks etc. The Stage Manager will be the first point of contact for such considerations.
- If very close to, or during, the play's run then the question is whether that individual/s role [cast or crew] can be covered. If not, then the play has to be

cancelled/rescheduled. The Stage Manager will be the first point of contact for such considerations.

- If a performance is cancelled/rescheduled collaborate with the MCC (or other venue box office) to ensure patrons are fully informed, including a social media campaign and any internal messaging.

15. A person who tests positive to COVID19, or has to isolate because they were a close contact of someone who has tested positive, may only commence or resume GTG activities when that person is deemed to be clear/negative as defined by SA Health.

### **Review**

16. The nature of the pandemic changes rapidly and unexpectedly necessitating agile responses. GTG will be responsive to change and adjust its response as needed.

17. This policy will remain in place until further notice and will be revised as required based on advice provided by SA Health.